

**WILLOWS UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION**

**Regular Meeting – September 3, 2009**

**Regular Session 7:00 p.m.**

**Willows City Council Chambers**

**201 N. Lassen Street, Willows, CA 95988**

**MINUTES**

**1. CALL TO ORDER**

- 1.1 Roll Call – President Brott called the meeting to order at 7:03 p.m. Present were: Mr. Ward, Mrs. Domenighini, Mrs. Brott. Absent: Mr. Parisio, Mr. Geiger
- 1.2 Welcome to Visitors
- 1.3 Flag Salute – Led by Kim Schmies

**2. AGENDA/MINUTES**

- 2.1 Consider approval of Minutes for the Special Meeting of July 30, 2009, and the Regular Meeting of August 6, 2009 – Mrs. Domenighini moved, seconded by Mrs. Brott to approve the minutes. The motion passed with 3 yes votes – 2 absent.
- 2.2 Consider approval of Agenda for ~~6/18/09~~ – Correction needed – change date of agenda to September 3, 2009. Mrs. Domenighini moved, seconded by Mrs. Brott to approve the minutes as corrected. The motion passed with 3 yes votes – 2 absent.

**3. RECOGNITION OF RETIREES**

- 3.1 Julie Duckworth (unable to attend)
- 3.2 Anita Anderson – Mrs. Parsons presented the plaque to Mrs. Anderson for 23 years of service. She commented that she was dedicated, modest and led by example. She will be missed. Mrs. Anderson said she enjoyed her years with the District and will miss everyone.
- 3.3 Dorothy Fraser (unable to attend) Mrs. Brott thanked both Mrs. Duckworth and Mrs. Fraser for their years of service.

**4. ITEMS FROM THE FLOOR**

Mr. Kevin Flannery addressed the Board concerning the inaccuracy of an article that appeared in the Valley Mirror regarding Mrs. Michaud.

Allen Schauer addressed the Board with a complaint about Mrs. Michaud's dismissal. He stated he would like her back on board.

Suzanne Myra also addressed the Board to share that she thought MES had a wonderful staff and that she was glad to see Mr. Ward serving on the Board. She commented that it was nice to see Mrs. Domenighini at the MES Back to School Night. She voiced her concerns about not wanting any child being left out and would like to see additional teachers at MES, if possible.

**5. REPORTS**

- 5.1 Employee Associations (WUTA & CSEA)  
(WUTA) Shelley Amaro, WUTA President reported:
  - Mrs. Amaro shared WUTA's concerns that teachers at MES were not afraid of the work load but their classroom sizes had almost doubled and they still have the same budget. They have the desire to do well by the kids but the quality of education will not be the same as when they had 20 in the classroom.
  - Lower grades have enough textbooks but use more paper with their seatwork – they would like the number of copies per teacher to be increased with double the students. She will continue to share WUTA's concerns with the District.CSEA report – none

5.2 Principals

(WHS) Mr. Geivett reported:

- A handout of the upcoming WHS activities was given to the Board
- He mentioned that school was off to a fairly good start – staff is dealing with large class sizes but adjusting well
- Mr. Bryant and Ms. Steele are busy working on class changes. Mrs. Potts was at WHS for a few days as Mrs. Ell's substitute so she was also very busy helping out
- Back to School Night will be on September 9, 2009 beginning at 6:30 p.m.
- The River City Gators Semi-Pro Football Team will play against the Placerville Bears at WHS on September 12, 2009 as a fundraiser for both WHS Athletics and the Willows Youth Football Program

Awaaz Patel, WHS ASB President reported:

- Fall sports at WHS are in full swing – the frosh football team is playing this evening – he thanked parents for sponsoring freshmen sports
- ASB will have a kick off rally tomorrow on the football field – the students are looking forward to it since WHS hasn't had a rally on the football field in years
- September 18<sup>th</sup> will be the "Battle of the Axe" rally and the game will be in Orland this year
- October 2<sup>nd</sup> is Homecoming and there will be the traditional parade
- WHS has a new club on campus – the Interact Club which is the Rotary's community service club comparable to Key Club which the Kiwanis Club sponsors

(MES) Mrs. Parsons reported:

- Teachers are doing what is necessary – she is pleased to have retired teachers coming back to volunteer in the classrooms
- MES had a very successful Back to School Night and she was pleased to have school board members on site
- Wendy Farnworth will begin next Tuesday in the kindergarten class reducing kindergarten classes to 27-28 instead of 34-35
- They will be advertising for an aide which will help in the transition
- Community Day School will be combining with WIS and housed at MES
- Mrs. Brott has been helping out with yard duty and it is greatly appreciated
- Noon-time interventions have begun
- Third and fourth graders will soon be obtaining pledges for "Fact Math Test"
- School photographs will be on September 25<sup>th</sup>

(WCHS) Dr. Olmos reported:

- Not as smooth a start as he would have liked – staff is going to meet to face concerns and make adjustments as necessary
- There will be a discipline assembly on Tuesday morning to address concerns
- Back to School Night was earlier in the week and WCHS had a good turnout

(WIS) Mr. Sailsbery reported:

- He is very proud of the students and staff at WIS and they are off to a great start. The attitude has been to give a positive approach in difficult times.
- Interventions will begin next week in both language arts and math
- They are preparing for the consolidation of the day schools.
- Back to School Night was held last Tuesday and he was happy to see board members in attendance.
- The annual magazine sales fundraiser assembly will be Friday, September 4<sup>th</sup>
- The Willows Cardinal Boosters put out a fall newsletter – Mr. Sailsbery can't say enough to thank Mannie Jones and Carol Martin for organizing sports at WIS – he is very grateful for their help and support and they deserve a lot of credit
- First volleyball match was today.
- "Cyber Night" will be Tuesday, September 15<sup>th</sup> – Amy Steele will be giving out information on how to keep our children safe while using the Internet.

5.3 Director of Business Services – deferred until Section D (Business Services)

5.4 Director of Technology Services - no report.

5.5 Director of Transportation/Facilities Operations – Mrs. Taylor said she is surveying MES to get the number of students that may need transportation in the afternoon from Murdock to WIS. There are only two routes at this time. She is taking H1N1 preventative measures with the buses. There will be training in October.

- 5.6 Director of Categorical Programs – PFT results and AYP/API results – Mrs. Perez reported to the Board that the California Department of Education APR results were scheduled to be released on August 25, 2009, but there has been delay due to the inclusion of the grades 6-8 CMA performance levels – CDE has rescheduled the release of the APR for September 10<sup>th</sup> to LEAs and to the public on September 15<sup>th</sup>. Mrs. Perez handed out the WUSD Performance Levels for STAR 2009 California Standards Tests to the Board and the public and explained the results. STAR results were shared earlier with management and staffs to determine focus areas of study for the current year. The State wants advanced/proficient for all students by 2014. She asked that if anyone had questions to please give her a call. Mrs. Perez also handed out and discussed the Physical Fitness Test Summary – Spring 2009 which tested grades 5, 7 & 9. CAHSEE will have an effect on the entire district. She received a letter from Governor Schwarzenegger stating students with disabilities may be exempt from taking the CAHSEE. Until we have all the information from the state, we will continue to test all 11<sup>th</sup> and 12<sup>th</sup> graders. Interventions are in place and we want all students to take the test at this time so they don't miss the opportunity. The next test will be in October. The Promotion/Retention Policy committee will be meeting to take a look at the current policy and to make revisions if necessary.
- 5.7 Superintendent – Dr. Olmos welcomed Kim Schmies as his new administrative assistant. He also wanted to thank Shelley Taylor for her hard work at WCHS. Dr. Olmos also wanted to point out that Mr. Geivett's son plays on the Sacramento City team that is hosting the fundraiser at WHS on September 12<sup>th</sup>. There will be a new kindergarten class added next week at MES to help alleviate the large class sizes – this will affect all schools. Hopefully this will have little negative impact as we are trying to put kindergarten class size as the top priority. Dr. Olmos thanked Mrs. Parsons for taking on this challenge and the maintenance department for setting up the room. He also thanked Wendy Farnworth who was already working hard to prepare for the change.
- 5.8 Governing Board Members – Mrs. Domenighini said she had had the opportunity to visit both WIS and MES Back to School Nights. She saw great staffs and attitudes and was pleased to see the professionalism and that they were focusing on what needs had to be met. Mr. Ward apologized that he missed Back to School Night for WIS but was able to attend Murdock's. He was impressed with the staff and has concerns after WUTA's report tonight. He wished there was an easy solution to offer. He also volunteered to help with the yard duty at Murdock in the afternoons, if needed. Mrs. Brott said many districts in California are facing the same problems as WUSD. Dr. Olmos stated that Randy Jones (GCOE) was brainstorming with him one evening about the kindergarten class size problem and said why not fix it now – Dr. Olmos thanked Randy for being there for WUSD.

## **6. CONSENT CALENDAR**

### **A. GENERAL**

### **B. EDUCATIONAL SERVICES**

1. Approve Interdistrict requests for Students #09-10-42 through 09-10-46 to attend school in another district for the 2009/10 school year.
2. Approve Interdistrict request for Student #09-10-15 to attend school in the WUSD for the 2009/10 school year.

### **C. HUMAN RESOURCES**

1. Accept letter of resignation from Rakxat Sengmany as Instructional Aide I at Willows Intermediate Community Day School, effective August 22, 2009.
2. Ratify employment of Sallie Kormos as 3.9 hour Cafeteria Helper I.
3. Ratify employment of Sharon Busler as Teacher for Willows High Community Day School for school year 2008/09.
4. Ratify employment of Imelda Diaz as Substitute Secretary.
5. Ratify employment of Kim Schmies as Administrative Assistant to the Superintendent, effective September 1, 2009.
6. Ratify employment of the following for extra duty assignments at WIS:

#### Intervention Teachers

Diana Abold  
Cathy Fleming  
Karen Furtado  
Mark Huntley  
Joyce Ksander

#### Other

Noontime Activity – Mark Huntley/Joyce Ksander  
ISS – Sondra Landberg  
ASB Activities Dir. – Dianna Abold  
Yearbook Advisor – Dianna Abold  
Campus Beautification – Tami Thomson

Dacia Lackey  
Bill Shively  
Christine Stewart  
Amy Street

Saturday School Teachers:

Dianna Abold  
Lauren Albert  
Lorna Cox  
Fleming, Cathy  
Joyce Ksander  
Pam Steward  
Christine Stewart

Breakfast/noon Duty Aides:

Kathleen Bautista  
April Ell  
JJ Grigsby  
Laura McClain  
Jocabeth Nava

Intramural Coaches:

Mike Fleming  
Inette Howard  
Sondra Landberg  
Mark Olsen

Lunch Detention:

Dianna Abold  
Lauren Albert  
Lorna Cox  
Cathy Fleming  
Joyce Ksander

7. Ratify employment of the following extra duty assignments at WHS:
  - Alex Xanthus
  - Amanda Samons
  - Margaret Ansel
  - Randy Prinz
  - Ellen Pastorino
  - Pat Perry/Randy Prinz
  - Young Farmers Advisor
  - FFA Advisor
  - Newspaper
  - Yearbook
  - Band/Choir
  - ASB Activities Director (1/2 each)
8. Ratify employment of the following coaches for WHS:
  - Varsity Football – Head
  - Varsity Football – Assistants
  - Varsity Football – Volunteer
  - J.V. Football – Head
  - J.V. Football – Assistant
  - Freshman Football – Head
  - Freshman Football – Assistant
  - Varsity Volleyball – Head
  - J.V. Volleyball – Assistant
  - Freshman Volleyball – Head
  - Varsity Girls Tennis – Head
  - Cheerleading – Head
  - Cheerleading – Head
  - Jim Ward
  - Mike Biggs & Manuel Rakestraw
  - Kyle Niehues
  - Steve Barnes
  - Dennis Barnes
  - Ron Bazan (not funded by District)
  - John Bazan (not funded by District)
  - Carol Martin
  - Neisha Weinrich
  - Monica Hutson-Throm (not funded by District)
  - Don Byrd
  - Melody Bettencourt
  - Becky Biggs

**D. BUSINESS SERVICES.**

1. Consider approval of budget revisions
2. Consider approval of warrants from 08/05/09 through 08/26/09.

Mrs. Brott stated that they would pull item C-8 Head Varsity Football Coach – Jim Ward until next meeting since he is Mr. Ward's son. Mrs. Domenighini moved, seconded by Mr. Ward to approve the Consent Calendar minus Item C-8 (Jim Ward - Head Varsity Football Coach only). The motion passed with 3 yes votes – 2 absent.

**7. DISCUSSION/ACTION CALENDAR**

**A. GENERAL**

1. Second Reading of Revision to Board Policy 6146.1, Graduation Requirements will be held at the October 1, 2009 Board Meeting - Information only
2. **(Information/Discussion)** First Reading of the following Board Policies:
  - BP/AR/E 0520.2
  - BP 3280
  - BP/AR/E(6) 3320
  - BP/AR 4111.2
  - Title I Program Improvement Schools
  - Sale or Lease of District-Owned Real Property
  - Claims and Actions Against the District
  - Legal Status Requirement

4211.2	
4311.2	
BP/AR 4113	Assignment
AR 4161.8	Family and Medical Leave
4261.8	
4361.8	
BP/AR 5125	Student Records
AR 5125.1	Release of Directory Information
BP/AR 5126	Awards for Achievement
BP/AR 5145.7	Sexual Harassment
BP/AR 6159.1	Procedural Safeguards and Complaints for Special Ed
BP/AR 6163.4	Student Use of Technology
AR 6164.4	Identification and Evaluation for Special Ed
BP 6300	Preschool/Early Childhood Education

**(COMPLETE POLICIES ARE AVAILABLE FOR REVIEW AT THE DISTRICT OFFICE)**

First reading was held and discussion followed.

**B. EDUCATIONAL SERVICES**

1. **(Action)** Consider approval of District Plan for Committee on Assignments – Mrs. Brott moved, seconded by Mrs. Domenighini to approve the Committee on Assignments. The motion passed with 3 yes votes – 2 absent.
2. **(Action)** Consider approval of the following minimum days for school year 2009/10 – Mrs. Brott moved, seconded by Mrs. Domenighini to approve the minimum days for the 2009/10 school year. The motion passed with 3 yes votes – 2 absent.

August 26, 2009	WIS/WHS/WCHS
September 16, 2009	WIS
October 2, 2009	WHS
October 14, 2009	District-wide
November 18, 2009	District-wide
November 19, 2009	MES
November 20, 2009	MES
December 18, 2009	District-wide
January 20, 2009	WIS/WHS/WCHS/(MES Tentative)
March 17, 2009	WIS
April 27/28/29, 2009	WIS/WHS/WCHS
June 4, 2009	District-wide

**PUBLIC HEARING:** A Public Hearing will be held at this time to allow for public input regarding Sufficiency of Textbooks and Instructional Materials, pursuant to the requirements of Education Code 6011 (Pupil Textbook and Instructional Materials Incentive Account). No public comment.

3. **(Action)** Consider approval of Resolution #2009-10-03, Sufficiency of Instructional Materials 2009-10. (Annual requirement) Mrs. Domenighini moved, seconded by Mr. Ward to approve Resolution #2009-10-03. Roll call vote was taken and the motion passed with 3 yes votes – 2 absent.

**C. HUMAN RESOURCES - None**

**D. BUSINESS SERVICES**

1. **(Action)** Consider approval Resolution #2009-10-04, adoption of Gann limit – Ms. Skala explained that this was a State exercise and not a local responsibility. Mrs. Brott moved, seconded by Mrs. Domenighini to approve Resolution #2009-10-04, adoption of Gann limit. Roll call vote was taken and the motion passed with 3 yes votes – 2 absent.
2. **(Action)** Consider approval of Unaudited Actuals Financial Report for Fiscal Year 2008/09. (complete report is available for preview at the District Office) Ms. Skala discussed the Unaudited Actuals with the Board. She stated that the District is still experiencing declining enrollment. There is a \$253.00 hit per student for everyone which brings us back to 2004-05 funding levels and we are living with 2009-10 expenditures. We have a one time revenue for the fourth quarter of MAA. At the next Board meeting she will be bringing a proposed cut list. The District is

facing making \$900,000 in cuts. Mrs. Brott moved, seconded by Mrs. Domenighini to approve the Unaudited Actuals Financial Report for Fiscal Year 2008/09. The motion passed with 3 yes votes – 2 absent.

3. **(Action)** Consider approval of Agreement with Fiscal Consultant –Mr. Randy Jones (GCOE) was asked if he thought this would be in the best interest for the District and he thought it was a wise decision with the experience and skills of Ms. Goss to hire her. Mrs. Brott asked Mr. Jones if GCOE would help with the costs. He said he would ask Superintendent Barrera. His recommendation would be for GCOE to help. Mrs. Domenighini moved, seconded by Mr. Ward to approve the Agreement. The motion passed with 3 yes votes – 2 absent.

**8. ANNOUNCEMENTS**

The next Regular Board Meeting will be held on Thursday, October 1, 2009, at 7:00 p.m. at the Willows Civic Center.

WHS will be having their Back to School Night on Wednesday, September 9, 2009, at 6:30 p.m.

The regular meeting was adjourned to closed session at 8:30 p.m. Mrs. Brott will report out in open session.

**9. CLOSED SESSION**

1. Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency negotiator: Steve Olmos. Employee Organization: WUTA/CSEA, Non-represented: Management and Confidential
2. Pursuant to Government Code §54956.9(a): Conference with Legal Counsel: Existing Litigation – Tim Crews v. Willows USD, et. al, Case No. 09CV00697
3. Pursuant to Government Code §54957: Public Employee Dismissal/Discipline/Release.
4. Pursuant to Government Code §54957.6(b): Conference with Legal Counsel: Anticipated Litigation – one case

President Brott reported out in open session at 10:21 p.m. on the closed session items: Item 1: No action; Item 2: No action; Item 3: Direction was given to the Superintendent; Item 4: No action.

**10. ADJOURNMENT**

The meeting adjourned at 10:22 p.m.